

**NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.**



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE**

**Tuesday, April 13, 2021 at 6:00 P.M.  
Zoom Video Conference**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, April 13, 2021, at 6:00 p.m.** via Zoom Video Conference, Clarkdale, Arizona. *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.* Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on April 8, 2021 at 1:00 p.m.

*Mary Ellen Dunn*  
MARY ELLEN DUNN  
TOWN CLERK

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Prud'homme-Bauer.**

Town Council:  
Mayor Robyn Prud'homme-Bauer  
Councilmember Bill Regner  
Council Member Marney Babbitt-Pierce

Vice Mayor Debbie Hunseder  
Councilmember Lisa O'Neill

Town Staff:

Town Manager Tracie Hlavinka  
Public Works Director Maher Hazine  
Police Chief Randy Taylor  
Community Development Director Ruth Mayday  
Interim Finance Director Rob Sweeney  
Parks and Recreation Manager Joni Westcott  
Acting Town Clerk/HR Manager Annie Oddonetto

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit his or her comments to three minutes.

**Michael Lindner, Clarkdale resident, addressed Council regarding speeding issues in school zones and residential areas and parking issues.**

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held March 9 and Special Meeting held March 23, 2021.
- B. Claims** - List of specific expenditures made by the Town during the previous month. March 2021 check log and PPE dated February 27 and March 13, 2021.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.

Design Review Board Minutes of Meeting held March 3, 2021  
Planning Commission Notice of Cancellation of Meeting March 16, 2021  
General Plan Committee Minutes of Meeting held March 11, 2021  
Parks and Recreation Commission Minutes of Meeting held March 10, 2021

- D. Motorcycle Awareness Proclamation** – Approval of a proclamation declaring May as Motorcycle Awareness Month.
- E. Proclamation on Public Safety Officers Memorial Day and Police Week** – Approval of a proclamation commending public safety officers.
- F. Youth Week Proclamation** – Approval of a proclamation declaring May 1 - 7, 2021 as Youth Week in Clarkdale, Arizona.

- G. Resignation of Planning Commissioner** – Acceptance of resignation of member of the Planning Commission.
- H. Joint Defense Agreement with the City of Cottonwood** – Consideration of the approval of a Joint Defense Agreement between the City of Cottonwood and the Town of Clarkdale relating to claims that could arise as a result of a City of Cottonwood sponsored event that will traverse areas within Clarkdale.

**Action: Accept Consent Agenda items A – H as presented.**

**Motion: Council Member Babbitt Pierce**

**Second: Council Member Hunseder**

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Council Member Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

## **NEW BUSINESS**

**LIQUOR LICENSE APPLICATION** – Discussion and consideration of a recommendation to the Arizona Department of Liquor License for a Series 1 In-State Producer application from Yavapai College located at 601 Black Hills Drive, Clarkdale, AZ.

**Council Member Babbitt-Pierce declared a conflict of interest and recused herself from the dais until after the discussion and vote.**

**Action: Approve a recommendation to the State Department of Liquor License and Control to approve the Series 1 In-State Producer Liquor License for Yavapai College located at 601 Black Hills Dr., Clarkdale, AZ.**

**Motion: Council Member Regner**

**Second: Vice Mayor Hunseder**

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Recused
Council Member Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**PRESENTATION ON FIRE MITIGATION AND SUMMER READINESS BY ARIZONA PUBLIC SERVICE** - A presentation to discuss information to Council and public on fire mitigation.

**Action: This is a presentation and no Council action is required.**

**STRATEGIC PLAN WORK PLAN DOCUMENT** – Discussion and possible action regarding the work plan document developed following Council's Strategic Planning Session.

**Action: Approval of the 2021 Strategic Planning Work Plan document with stated changes.**

**Motion: Council Member Babbitt-Pierce**

**Second: Council Member O'Neill**

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Council Member Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**COOPERATIVE AGREEMENT FOR PAVEMENT OVERLAY AND NECESSARY ROADWAY INFRASTRUCTURE** - Discussion and possible action regarding the award of a contract to Cactus Asphalt for pavement related improvements on various roadways within the Town limits.

**Council Members Regner and O'Neill declared possible conflicts of interest and recused themselves from the dais until after the discussion and vote.**

**Action: Approve the award a contract to Cactus Asphalt for pavement related improvements on various roadways within the Town Limits and authorize the Public Works Director to execute work order and issue a Notice to Proceed with Cactus Asphalt in the amount of \$463,795 (plus 10% contingency) and an additional \$48,500 for Palisades Drive.**

**Motion: Vice Mayor Hunseder**

**Second: Council Member Babbitt-Pierce**

**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Council Member Debbie Hunseder	Aye
Council Member Lisa O'Neill	Recused
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Recused

**ENGINEERING SERVICE AGREEMENT FOR FEASIBILITY STUDY FOR WATER RESOURCES** – Discussion and possible action regarding the award of an Engineering Feasibility Study to evaluate alternatives to bring the Mescal Well Online and evaluate alternatives to improve the operational functionality of the Haskell Springs.

**Action: Approve the Engineering Services Agreement for Feasibility Study for Water Resources and authorize the Public Works Director to finalize the agreement and issue Notice to Proceed to award to Hazen and Sawyer for an amount not to exceed \$71,124.**

**Motion: Vice Mayor Hunseder**  
**Second: Council Member Regner**  
**Vote:**

<b>Voting Member</b>	<b>Aye/Nay</b>
Council Member Marney Babbitt-Pierce	Aye
Council Member Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

**RENAMING OF TOWN BUILDINGS** – A work session to discuss a policy draft regarding the renaming of certain Town-owned facilities and buildings.

**Mayor Prud'homme-Bauer opened the discussion to public comment. The following persons spoke in public comment:**

**Scott Buckley, Clarkdale resident, spoke against changing name.**

**Michael Lindner, Clarkdale resident, interested in hearing the discussion.**

**Randall Haug, Clarkdale resident, spoke against name change.**

**Todd Green, Clarkdale resident, be cautious of pendulum effect and make sure decision is equitable and transparent.**

**Laura Jones, Clarkdale resident, discussed history of racial disparity and encouraged people to listen to others in the community to hear why their experience may be less positive than others' experiences.**

**Action: This is a work session only. No Council action is required.**

**WORK SESSION ON STRATEGIC PLANNING VISION, MISSION, AND GUIDING PRINCIPLES** – A work session to discuss statements for Town Vision, Mission and Guiding Principles summarizing Council focuses for 2021.

**Action: This is a work session and no Council action is required.**

**FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

**April 28, 2021 – All day budget session**

**May 11, 2021 – If necessary, 1 – 2 hour additional meeting prior to Regular Council meeting.**

**ADJOURNMENT** – Without objection, Mayor Prud'homme-Bauer adjourned the meeting 8:51 P.M.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.